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The Parish Councillors are summoned to the Ordinary Council Meeting on: Thursday 18th September 2025 commencing at 7.30pm. Meeting to held at Brampton Primary School.

Members of the public are welcome to attend.

Apologies to the Clerk, Sarah Stock; email theclerk@churchwithchapelbrampton-pc.gov.uk

15th September 2025

Apologies received: Cllr Margaret Green.

2025/049 Declarations of Interest. Councillors to declare any interest on matters relating to this agenda.

2025/050 Public Session

Meeting adjourned for members of the public to address the council on matters related to this agenda.

WNC Officer Simon Ellis (Head of Planning) has been invited to attend the meeting the review the SPG for Church Brampton.

Verbal Updates (no decisions will be made on items in this section of the agenda)

- Caravan on Holdenby Road. Information passed to Sgt Kev Lombis & WNC Child Protect Services. Caravan has now moved on. Item Closed.
- Pathway along Back Lane needs clearing to improve accessibility. Now cleared. Item Closed.
- Cllr TS to provide update on Community Speedwatch
- Results of the consultation to determine a name for the Northwest Relief Road. The road will be officially named 'Gorse Valley Way'. Road will remain closed while developers site work compounds. Once open, WNC Highways will review speed restriction signage to comply with regulations for the entire length of the road.
- Playing field: Council to confirm following items have been addressed: See-saw: encroaching vegetation & Rocker seat: bolts need tightening
- Ten Cottages, Fence Removal. Response from Highways regulatory department rec'd 11th September: "...as the encroachment is minimal the decision has been taken not to proceed with enforcement in this instance."

2025/051 To approve minutes from: 17th July 2025.

Minutes are available from <http://www.churchwithchapelbrampton-pc.gov.uk/agendas-minutes/>

2025/052 Bank reconciliation and YTD budget vs Expenditure review.

2024/25 Opening balance:	£37,541	
YTD Income	£21,226	
YTD expenditure (Inc. VAT)		£20,155
Online Balance		
Current Account (Unity 20415701)	£4,385	
Reserve Account (Unity 20415714)	£35,979	
YTD Balance (less pending payments)	£38,612	

Contact: The Clerk, 9 Lower Harlestone, Northamptonshire, NN7 4EW.
email: theclerk@churchwithchapelbrampton-pc.gov.uk

2024/25 Unclaimed VAT YTD £1,381

2025/053 Accounts for Payment. Council to approve invoices for payment.

Payee	Invoice #	Invoice Date	Amount Due (Inc. VAT)	VAT
(DD) Yu Energy	2863937	1.8.25	£268.78	£12.80
(DD) Yu Energy	2863939	1.8.25	£33.05	£1.57
Yorks Sweeper Hire Ltd	INV80443	25.7.25	£780.00	£130.00
Thompson Lock & Security	INV-0080	21.7.25	£2,446.40	
Warden Environmental	7183	30.7.25	£444.00	£74.00
(DD) Eon Next	KI-7FD9A6C2-0019	4.8.25	£18.54	£0.88
(DD) Yu Energy	2947929	18.8.25	£14.10	£0.67
(DD) Yu Energy	2959442	1.9.25	£299.80	£14.28
(Exp TS) Nordis Kier	20463	21.8.25	£46.08	
PKF Littlejohn LLP	SB20250529	8.8.25	£252.00	£42.00
Thompson Lock & Security	INV-0081	8.8.25	£360.00	
Warden Environmental	7186	31.8.25	£444.00	£74.00
(SO) Sarah Stock	September	28.6.25	£545.30	
(SO) Noah Finney	September	28.6.25	£60.00	
(SO) HMRC	267PE00168558/06	28.7.25	£19.24	
(DD) Unity Trust Bank	Statement 52	30.9.25	£6.00	
(DD) Eon Next	KI-7FD9A6C2-0020	4.8.25	£19.15	£0.91

2025/049 Notice of the conclusion of Audit

Notice of conclusion of audit received. There are no issues arising and a notice of conclusion of audit, closure letter and signed AGAR will be displayed on website.

2025/054 Clerk Salary

In accordance with published pay scale from Northants CALC, Clerk's salary will increase by one SCP and 3.2% (inflationary rise) to SCP 21 @ £17.18 per hour. Back dated to 1st April 2025.

2025/055 Playing Field & Pocket Park

Council to review quotes for repairs to the car park boundary:

A&A Landscapes – removing the timber edgings from the perimeter of the car park (apart from the small section to the right-hand side of the gate at the top of the car park) and replacing like for like. Once the new timber is in place, apply 10mm drainage stone behind the timbers. Total cost £3,400.

Bob Thompson – Take down the existing timber retainer and take away. Supply and install 45 metres of 500mm high timber retainer to match the existing line and design, with all with pressure treated UC4 timber. Fix geotextile membrane to the back of the timber and back fill with pea gravel. All posts to be embedded in concrete 600mm deep. All waste to be removed. Total Cost £5,496.00

2025/056 Environment (verges, path, trees, and village maintenance)

- Golf Lane triangle: Update from Cllr RG. Contractor has offered to make repairs to the ground and install posts around the triangle to prevent vehicles parking at this location.

- Pavement/highway sweeping: Council to consider scheduling another sweep of the pavement. Cost to appoint Yorks Sweepers: £650
- Spencer Close: Land between Spencer Close and Dormy Three needs clearing. Area should be cleared by BPHA. Clerk has written to BPHA and will report back at the meeting.
- Church Brampton bus shelter: Quote received from A&A for removing the ivy from the walls and roof of the bus shelter, cutting ivy from the base of the neighbouring pine tree and remove any branches from the rear ash tree rubbing on the roof. Total cost £470
- Village Sign: Removal of ivy from sign (Harlestone end) up to the small road bridge over the stream. Work will consist of cutting around half a meter of ivy up from around the base of mature trees (approximately 25). These are stand-alone trees and not in hedgerows. The remainder of the ivy growing into the trees will be left to die off naturally. The cost of this work will be £420.00.
- Crocuses: Update from Cllr RG
- Sunken Drains, Harlestone Road:
- Trees: Council to consider commissioning a risk assessment tree survey. Last one completed 2019.

2025/057 Interactive Mapping Subscription

Council to consider subscribing to Parish Online – an interactive mapping system. Integration of the system without a subscription is limited to maps and boundaries. Subscription would allow the council to add 'parish layers' which might include an asset list or tree inspection information. Subscription costs £50 per year.

2025/058 Traffic Calming/Highways

Pitsford road traffic: Council to review options for revising the speed limit from 50mph to 40mph, either along the whole length or partially as you approach the Chapel Brampton from e.g. Sedgebrook considering recent accidents. Council to consider a weight restriction for the Pitsford Road, narrow sections near to the crossroads and Pocket Park result in HGV s often mounting the pavement.

Update of repairs to the bridge and removal of the traffic lights has been sought from WNC Highways Officer Helen Howard.

2025/059 Parish Communication

Council to review methods of communication between residents and the council. Current methods include the newsletter and notice boards.

Note – the Facebook page is not managed by the council and not monitored by the clerk.

2025/060 Planning matters Council to consider and resolve response to planning applications. (Applications received after the publication of this agenda may be included)

No householder applications received.

Date of next meetings: 16th October; 27th November, No December meeting.

BRAMPTON	2024/25 Budget (as Precept)	YTD Expenditure (exc. VAT)	Balance
<u>Allocated Precept</u>			
Clerks Salary	£7,500	£3,387	£4,113
Litter Wardens	£1,000	£360	£640
Insurance	£900	£840	£60
Audit, Legal & NCALC	£1,000	£954	£46
Office Expenses	£2,100	£1,869	£231
Street Lighting	£3,500	£1,847	£1,653
Street Light Repairs	£1,000	£0	£1,000
Grass Cutting	£3,500	£2,860	£640
Village Maintenance	£2,000	£1,275	£725
Wildflower meadows	£1,500	£413	£1,088
Playing Field	£3,000	£1,752	£1,248
Pocket Park	£500	£0	£500
Chapel Meeting Room	£1,000	£2,913	(£1,913)
Election Costs	£220	£0	£220
Traffic Calming/VAS	£1,500	£305	£1,195
Contingency	£780	£0	£780
Tree Works	£1,500	£0	£1,500
Total precepted budget & expenditure	£32,500	£18,775	£13,725
Allocated Reserves	£5,500	£0	£5,500
Replacement boundary at PF	£4,000		
Tracsis	£1,500		
Unallocated Reserves	£32,041	£0	£32,041
Total allocated & unallocated reserves	£32,041	£0	£32,041